

Taxable Benefit Agreement

7/23/2014

I, _____, have received _____
from the Ohio State University. I understand that under the Internal Revenue Code, the university is required to report taxable income for all financial incentives and gifts that a faculty/staff member receives. I understand that \$ _____ will be added to my taxable earnings. By signing below, I verify that I have received the item named above and authorize the department to record the taxable earnings. If I do not sign, I understand I will not receive the item.

Recipient Signature

Employee ID

Date

*For OSU HR/Fiscal Use: Attach a copy to eRequest(s), HRA or other payroll documentation according to record retention guidelines.
Please provide the PR# of the original purchase, as well as the chartfield. HRAs require a chartfield, although no additional charge against that chartfield will occur.*

PR# _____

Org _____

Fund _____

Account _____



THE OHIO STATE UNIVERSITY

COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES