Purchasing Update:  LaserJet Toner preferred purchasing method

- The University has contracted with ComDoc as the sole supplier for LaserJet toner in eStores.
- This is for **LaserJet printer toner only**, inkjet cartridges are still available in other supplier catalogs in eStores.
- Laser Jet Toner has been removed from all other supplier catalogs (Staples, CDW, etc.).
- If you are contracted with UniPrint Managed Printing Services or another vendor for desktop printers or multi-function devices, you should continue to order supplies/services directly through those specified vendors. Theses supplies and services are included in your cost-per-copy contract.
- The Laser Jet toner available from ComDoc is remanufactured only.
- ComDoc is a hosted (internal) catalog in eStores. They do not have a punch-out site.

**Laser Toner ComDoc eRequest purchase process:**

Search for ComDoc in the eStores search field, and use the next search box to narrow your results by typing in the manufacturer name and printer model number:

![Search Screenshot]

**Special Note:** While ComDoc is the only eStores supplier for toner, you may still purchase toner from other websites or retail locations with your PCard should you find a better price or remanufactured toner is not suitable for your printer.